Viewing email filters in Zimbra

To check your current email filter settings in Zimbra, do the following:

1. Go to mail.gatech.edu and sign in.
2. Click the Preferences tab.
3. On the left navigation pane, click the blue arrow next to Mail to expand it, and then click Filters.

4. Do one of the following:
   - Select a filter you want to view and then click Edit Filter OR
   - Double-click a filter you want to view.
5. Take a screen shot or otherwise record the filter rules so that it can be recreated after the transition to the new email solution.