

TechWorks provides convenient and secure access to Georgia Tech's administrative systems, services, policies, forms and procedures. These resources, which can be used to complete both personal and job-related business transactions at Georgia Tech, are provided for:

- **Human Resources Administration** - Payroll, Benefits, Hiring, Supervision, Career Development, and more.
- **Financial Administration** - Financial Management, Procure-to-Pay, Travel, Salary, Planning and Distribution (SPD), and Budgets
- **Management of Sponsored Programs** - Research Grant and Contract Administration

Information is delivered through a user-friendly, role-based gateway that presents relevant information to the individual who logs in:

- If you are an employee, retiree or surviving spouse, TechWorks supports self-service features that allows you to manage your own information and transact business on your own.
- If you perform campus or departmental administrative functions, TechWorks allows you to work more efficiently and effectively by conveniently providing the information, training and tools you need to perform your job.
- For new hires, TechWorks provides information about Georgia Tech, as well as relevant forms, policies and services.
- TechWorks also provides links to information that may be of interest to former employees.